



**Minutes of Meeting held on Tuesday 20th September 2011**

**PRESENT:** Jo F, Helen, Amber, Samira, Sue O, Marie, Pat, Karen, Cathy, Suzanne, Carrie

1.	<b>APOLOGIES</b> Received from Vicky & Lindsey	
2.	<b>MATTERS ARISING from minutes of last meeting on Tuesday 7<sup>th</sup> June 2011:</b> There were no matters arising.	
3.	<b>REVIEW OF RECENT EVENTS</b> <b>Bike Ride:</b> this was, once again, a great event. Mandarin Cycles have indicated that they are keen to be involved in future events. We are still looking for a willing volunteer to take over the running of the Bike Ride. A date for next year's event will be arranged at the next meeting. It was felt that we need to clarify with St John's Ambulance what is expected of them. <b>Sports Day:</b> Jo F extended thanks to all those who helped, for organising such a brilliant event. Sue O to send thanks to Graves for organising the BBQ. Helen offered to look into getting a new ice-cream seller. <b>Mrs Mac's leaving celebrations:</b> All agreed that this was a lovely event and a great success. Mrs F gave thanks on behalf of the school.	Sue O Helen
4.	<b>FUTURE EVENTS</b> <b>Halloween Fair:</b> this will be held on Friday 21 <sup>st</sup> October at 2:30pm. Tea and coffee will be available in the Y2 classroom, the Tombola in Mrs F's room and stalls in KS2 rooms. Note to go on the whiteboard asking for donations of cakes and Tombola prizes. A Newsletter will also be sent out. A text message reminder will go out on the Tuesday. <b>Xmas Party:</b> will be held on Thursday 15 <sup>th</sup> December, with lunch at 12, KS1 party games 1:30-2:15 and KS2 party 2:30-3:30 <b>Xmas Draw:</b> will be held on Friday 16 <sup>th</sup> December. Pat will organise the draw. Letters to companies asking for donations are being sent out. Cathy will also ask for donations in a Newsletter. <b>Skate and Cakes:</b> Friday 30 <sup>th</sup> September, 3:30-4:15pm. Cathy to mention in Newsletter and on whiteboard. Parents will be reminded to accompany their children.	Cathy  All Pat Cathy
5.	<b>SCHOOL NEWS</b> <b>Garden Project:</b> children will be unable to go onto the grass until the Spring Term. Cathy suggested that 20 spare paving slabs be used to provide stepping stones between the seating areas. The area around the Wendy House needs weeding in preparation for planting, perhaps with wild flowers. It was agreed that the Friends could fund some extra planting. It was also suggested that some of the apples could be bagged and sold. Marie offered to look into this. The Friends are to pay £4000 towards the garden project invoice as agreed. School to cover the balance. <b>Station Building:</b> - we are still awaiting planning permission but it is hoped that this will come through very soon. It is hoped that the children will have the opportunity to work with an artist redesigning the space at the rear of the building and using it as a 'Forest Schools' area for outdoor learning. <b>Classroom painting:</b> school is to take responsibility for this.	Marie  ALL NOTE
6.	<b>FINANCE UPDATE</b> <b>Treasurer's Update:</b> Marie reported that the Current account stands at £2339.12; Cash and Deposit accounts – no change.	
7.	<b>A.O.B</b> <ul style="list-style-type: none"> <li>● <b>Easyfundraising:</b> another reminder will be sent out in the Newsletter.</li> <li>● <b>Just Giving website:</b> Helen offered to look into this</li> <li>● <b>Jamie Oliver evening:</b> Samira offered to host a fundraising evening, giving 10% and proceeds from a raffle to the Friends. A date was set for Thursday 10<sup>th</sup> November. Flyers will go into book bags the week before half term and there will be a reminder on the whiteboard. Friends will provide wine and nibbles.</li> <li>● <b>Parking:</b> a reminder about parking, particularly on Heydon Road, at pick up/ drop off times will be sent out to parents from school.</li> <li>● <b>Fundraising:</b> it was agreed that the focus of future fundraising will be on supporting the Forest Schools project and purchasing craft equipment for the station building. The subject of Y6 laptops was raised. Suzanne K offered to look into laptops/ notebooks used by other schools and how successful they are.</li> </ul>	ALL NOTE  Suzanne K
8.	<b>DATE OF NEXT MEETING</b>  <b>AGM Meeting set for Tuesday 1<sup>st</sup> November at 7pm followed by a regular Friends Committee Meeting at 7.30pm.</b>  <b>EVERYONE IS WELCOME TO COME!</b>	